

How to apply for a Special School or Specialist Provision place

A child or young person needs an [EHCP](#) to be able to access a specialist setting. If your child does not have one, please go to this page:

[How to apply for an EHCP](#)

Requests for a specialist setting need to be done through a EHCP review meeting or when an EHCP is created. It is a good idea to speak with the SENCO at your child's setting **BEFORE** the meeting so they can invite the right people to the review.

More information on EHCP can be found on this Local Offer page:

[EHCP Reviews](#)

School will gather all the views of the professionals working with the child and send this along with the review paper work to [SENDACT](#)

SENDACT will consider this information at a Specialist Panel where they will either agree or disagree that the child or young person requires a specialist setting.

This panel will include people from special schools, educational psychology, health, social care as well as other educational professionals.

If the panel agree to the request, SENDACT will contact the schools requested by parents, however they may also contact their own choice of schools if it is closer, less expensive or considered to be more suitable for the child or young persons needs.

If the panel don't agree, they may suggest other ways the current setting can support the child.

If you don't agree with this, then you will be able to appeal this decision. More details about this can be found here:

[EHCP Reviews](#)

If the setting agree to offer the child a place, then they will agree a start date and work with the existing setting to ensure there is a smooth transition from one setting to the next.

If you feel that your child is not getting the support they need, you can get help from the various support groups on the Local Offer who can offer you independent advice.

[Support groups and advice](#)

If you disagree with any decisions that have been made, please see this page for advice:

[Disagreements](#)

First, look at the information about special schools and specialist provisions on the Local Offer:

[Specialist Educational Settings](#)

You can also use the school search on the Local Offer to search for Specialist settings both in and out of Kirklees—including independent specialist settings.

[School search](#)

Step 1

Step 2

Step 3

Step 4